

Dartmouth Youth Commission
May 12, 2015, 7:10 PM
Executive Session Minutes
Room 118 Town Hall

Present by roll call vote: Gale Shultz, Rosalyn Glaser-Bernstein, Jamie Jacquart, Renee Leite.
Note: Kevin Lee, Youth Advocate, was also in attendance.

Time: 7:35 PM

Stated Purpose: For Gale Shultz, Chairperson, to inform Youth Commission members of her meeting with David Cressman, Executive Administrator, regarding the timelines and interviewing process to hire a new Youth Advocate, having received notice that Kevin Lee is retiring from the position effective September 30, 2015.

Youth Advocate's Report in Executive Session:

- Kevin updated Commissioners on how the process has been going with clients and group members upon being notified of his planned retirement.

New Business as related to reason for Executive Session:

- Commissioners expressed the importance of the two Youth Commissioners who are up for reappointment to get their letters in to the SB asap.
- Gale reported the gist of her meeting with David Cressman, Executive Administrator, regarding the process that will be followed to review applications for the Youth Advocate's position.
 1. The Youth Commission as a whole will review applications beginning June 8, with additional meetings planned during June to reduce the number of semifinalists to six by the end of the month.
 2. Two Youth Commission members need to be named who will join Mr. Cressman, Executive Administrator, and one Select Board member, to comprise the final committee to select a final applicant for the position.
 3. Gale Shultz, as chairperson, offered to be one of the two Youth Commissioners on the final committee. Dan Cook was suggested as the second Commissioner. Commissioners present approved this configuration.
 4. Gale cited a potential conflict due to an important family gathering happening in early July. She suggested that if she could not make one or more meetings to select a finalist, that Jamie Jacquart should be named to the final committee. After a period of discussion, Commissioners approved this scenario should it be necessary.

Youth Commission Discussion:

- Commissioners reaffirmed that Kevin Lee did not need to be present for the Open Session or Executive Session of the meeting on June 8, 2015.

Roll Call vote to adjourn Executive Session: Gale Shultz, Rosalyn Glaser-Bernstein, Jamie Jacquart, Renee Leite.

Time: 8:00 PM